

DIRECTIONS FOR UPLOADING NOTES

After you have scanned your notes using a personal scanner or one on campus:

- ▶ Go to www.ds.uncc.edu/notetaker
Make sure you read ALL the highlighted information!
- ▶ Select your class from the list and click **Next**.
- ▶ Click **Browse** and **select the PDF or word file** containing your notes.
- ▶ Click **Open**.
- ▶ Click **Send Email**.